

APPROVED

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

Monday, November 7, 2011

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 2:34 p.m.

MEMBERS PRESENT: Tom Orsini, NHA Chair
Randy Scott, NHA, ALFA

DHP STAFF PRESENT: Lynne Helmick, Deputy Executive Director
Kathy Truesdale, Discipline Operations Manager
David Kazzie, APD

OTHERS PRESENT: Michael Goodman, Esq.
Virginia Bondurant, Esq.
Douglas Widener

MATTER: **Charlotte Wilson, NHA**
License No.: 1701-001367 – Pending Reinstatement
Case No.: 139364

DISCUSSION: Ms. Wilson appeared before the Committee in person in accordance with a Notice of the Board dated October 6, 2011. Ms. Wilson was represented by Michael Goodman and Virginia Bondurant of Goodman, Allen & Filetti.

The Committee fully discussed Ms. Wilson's application for reinstatement of licensure as a Nursing Home Administrator and her compliance with her Board Order entered July 20, 2010.

PUBLIC COMMENTS:

The Committee heard from Mr. Douglas Widener, who expressed his views on Ms. Wilson’s application for reinstatement.

CLOSED SESSION:

Upon a motion by Mr. Scott, and duly seconded by Mr. Orsini, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Charlotte Wilson, NHA reinstatement applicant. Additionally, he moved that Ms. Helmick, Ms. Truesdale and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 3:12 p.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 3:55 p.m.

DECISION:

Upon a motion by Mr. Scott, and duly seconded by Mr. Orsini, the Committee approved Ms. Wilson’s application for reinstatement. Ms. Wilson’s license will be placed on Indefinite Probation for no less than three years as a Nursing Home Administrator, a \$1,000 monetary penalty was assessed, payable within sixty days of Order entry. Ms. Wilson must provide copies of all facility inspections and corrective action during her probationary period.

VOTE:

The vote was unanimous.

ADJOURNMENT:

The Committee adjourned at 3:58 p.m.

Tom Orsini, NHA, Chair

Lisa R. Hahn, Executive Director

Date

Date

